

MEETING of the Burrillville Town Council held Wednesday, February 24, 2016 at 7:00 P.M. in Council Chambers, 105 Harrisville Main St., Harrisville, for and within the Town of Burrillville.

PRESENT: Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place

MEMBERS ABSENT: Councilor Donald A. Fox was excused

1. Council President John F. Pacheco led those present in pledging allegiance to the flag.

2. VOTED to accept the minutes of the regular meeting held February 10, 2016 and dispense with the reading of said minutes.

Motion by Councilor Nancy F. Binns. Seconded by Councilor Kimberly Brissette Brown. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

3. Public Comment: None

4. General Good and Welfare of the Town of Burrillville

The Burrillville High School Hockey and Basketball teams were congratulated and wished good luck in the up-coming playoffs.

5. Special Business:

16-049 VOTED to open the correspondence from John P. Mainville, Finance Director, regarding his resignation; and proclamation recognizing Mr. Mainville's service to the town.

Motion by Councilor Nancy F. Binns. Seconded by Councilor Stephen N. Rawson. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

VOTED to adopt a proclamation recognizing Mr. Mainville's service, as follows:

Burrillville Town Council

Proclamation

WHEREAS, John P. Mainville is a life-long resident of the Town of Burrillville whose parents and siblings share his enduring dedication

to the Town of Burrillville; and

WHEREAS, John P. Mainville and his wife, Cathy, raised their three sons Benjamin, Robert and David in the Town of Burrillville; and

WHEREAS, John P. Mainville has worked for the Town for more than 29 years, beginning with his election as Town Treasurer in November 1986; and

WHEREAS, John P. Mainville served the community through more than 30 years association with the Nasonville Fire Department in various roles including fire fighter, EMT, trainer and tax collector; and

WHEREAS, John P. Mainville also served on the Rhode Island Interlocal Risk Management Trust Board of Trustees for many years, to the benefit of the Town of Burrillville and all of TRUST members; and

WHEREAS, John P. Mainville, Finance Director, has announced that he will be leaving Town service effective March 3, 2016; and

WHEREAS, the Finance Department has undergone significant changes and improvements, and has attained great success under John P. Mainville's direction; and

WHEREAS, there have been no municipal budget deficits in any year of John P. Mainville's service; financial reporting has been greatly enhanced and budget reporting expanded; and

WHEREAS, the Town has received numerous unqualified opinions on the annual audit and has been awarded the GFOA Certificate of Achievement eight times; and

WHEREAS, John P. Mainville was a crucial part of the team that instituted a five-year capital improvement program, a comprehensive

program of debt management, introduced technological improvements and developed a program for intelligent use of PILOT monies; he directed presentations which resulted in bond rating upgrades; and

WHEREAS, John P. Mainville's additional achievements and contributions to the Town of Burrillville are far too numerous to enumerate.

Now therefore be it resolved that we, the Town Council of the Town of Burrillville do hereby extend our sincere appreciation to John P. Mainville for his long, dedicated service to the Town of Burrillville.

Be it further resolved that we, the Town Council of the Town of Burrillville, do hereby wish John P. Mainville and his entire family the very best in all of his future endeavors.

Adopted as a resolution this 24th day of February 2016

Motion by Councilor David J. Place. Seconded by Councilor Kimberly Brissette Brown. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

16-050 VOTED to grant to St. Joseph's Church a victualing license to apply on March 19, 2016 and October 15, 2016 and a Class F liquor

license to apply on March 19, 2016 at 183 Sayles Avenue, Pascoag (Map 174, Lot 131) provided all stipulations are met.

Motion by Councilor Nancy F. Binns. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

6. Petitions: None

7. Public Hearing: None

8. Unfinished Business: None

9. New Business:

16-051 VOTED to open the correspondence from Dr. Frank Pallotta, Superintendent of Schools, regarding the School Department's request to re-allocate approximately \$200,000 from the School Department facility capital improvement fund.

Motion by Councilor Nancy F. Binns. Seconded by Councilor Kimberly Brissette Brown. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson,

Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

Discussion: Dr. Frank Pallotta, Superintendent of Schools, clarified the request, which was for a reallocation of \$56,000 of the unspent \$200,000 to be used to repair the elevator at the Callahan School.

VOTED to approve the School Department's request to re-allocate \$56,000 from the School Department facility capital improvement fund for the purpose of elevator repairs at the Callahan School.

16-052 VOTED to grant the request from Dr. Frank Pallotta, Superintendent of Schools, to declare surplus lighting fixtures, as listed.

Motion by Councilor Stephen N. Rawson. Seconded by Councilor Nancy F. Binns. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

16-053 VOTED to grant the request from Colonel Stephen J. Lynch, Chief of Police, to declare surplus certain vehicles, as listed:

2006 Ford Crown Victoria Vin# 2FAFP71 W16X165167 Mileage

129,201

2005 Ford Crown Victoria Vin# 2FAFP71 W45X107522 Mileage 118,914

2005 Ford Taurus (Grey) Vin# 1FAFP53U95A242066 Mileage 104,953

2004 Ford Crown Victoria Vin# 2FAFP71W84XI05805 Mileage 152,065

Motion by Councilor David J. Place. Seconded by Councilor Kimberly Brissette Brown. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

16-054 VOTED to open consideration and action on a recommendation to replace the town-wide telephone/communication system with a Cox Business Services IP Centrex “voice over internet protocol” (VOIP) system with funding from the existing FY2016 budget.

Motion by Councilor Stephen N. Rawson. Seconded by Councilor Nancy F. Binns. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

VOTED to approve the recommendation to replace the town-wide telephone/communication system with a Cox Business Services IP Centrex “voice over internet protocol” (VOIP) system with funding from the existing FY2016 budget.

Motion by Councilor Kimberly Brissette Brown. Seconded by Councilor Nancy F. Binns. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

16-055 VOTED to open discussion relative to the FYE2015 Comprehensive Annual Financial Report.

Motion by Councilor Nancy F. Binns. Seconded by Councilor Stephen N. Rawson. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

Discussion: Donna T. Caccia and Mark V. Caccia of Caccia, Cayer, LLP were present to discuss the FYE 2015 Comprehensive Annual Financial Report (CAFR). Ms. Caccia noted that the auditors had met with the Audit Committee and discussed the CAFR in detail.

Donna T. Caccia reviewed:

- **Communication with Those Charged with Governance**
- **Management's Discussion and Analysis**
- **Auditor's opinion**
- **Overview of the financial statements**
- **Details of the management letter**
- **Changes associated with GASB 68 related to pension obligation**

The CAFR was discussed.

VOTED to receive and file.

Motion by Councilor David J. Place. Seconded by Councilor Michelle D. Bouchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

16-056 VOTED to receive and file the correspondence from John P. Mainville, Finance Director, regarding the FY2015 CIP Carryover.

Motion by Councilor David J. Place. Seconded by Councilor Nancy F. Binns. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and

Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

16-057 VOTED to receive and file the correspondence from John P. Mainville, Finance Director, regarding outstanding bond issues.

Motion by Councilor Nancy F. Binns. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

16-058 VOTED to receive and file the OPEB (Other Post-Employment Benefits) report, as requested by John P. Mainville, Finance Director.

Motion by Councilor David J. Place. Seconded by Councilor Nancy F. Binns. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

16-059 VOTED to open the correspondence from John P. Mainville, Finance Director, regarding the approval of payment for accrued

vacation time.

Motion by Councilor Nancy F. Binns. Seconded by Councilor Stephen N. Rawson. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

VOTED to receive and file.

Motion by Councilor David J. Place. Seconded by Councilor Stephen N. Rawson. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

16-060 VOTED that the Burrillville Town Council approve the Town Council President's recommendation to reappoint Blanche L. Boisvert as a member of the Burrillville Board of Canvassers for a six-year term ending March 7, 2022.

Motion by Councilor Nancy F. Binns. Seconded by Councilor Kimberly Brissette Brown. The vote was unanimous by the six members present. Voting in favor of the motion were Council

President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

16-061 VOTED to declare vacant the Burrillville Extended Care Board of Directors seats held by Laura Fontaine and Alyssa Iadarola as requested by the Board and to refer the vacancies to the Screening Subcommittee.

Motion by Councilor David J. Place. Seconded by Councilor Stephen N. Rawson. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

16-062 VOTED to refer to the Screening Subcommittee the applications for reappointment from Sandra Cooney of the Zoning Board, Richard Dionne and Joseph Lavallee Jr. of the Conservation Commission, Charlotte Gabrielson of the Personnel Board and Mark Thompson of the Redevelopment Agency.

Motion by Councilor Nancy F. Binns. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D.

Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

16-063 VOTED to approve Town Council President John F. Pacheco III's scheduling of an annual meeting with the legislators who represent the town on Monday, March 7, 2016 at 7:00 P.M. in Town Council Chambers.

Motion by Councilor Nancy F. Binns. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

10. Town Clerk/Communication:

16-064 VOTED to receive and file the Rhode Island Department of Health Notice of Public Hearing regarding Rules & Regulations for Licensing Adult Supportive Care Homes and Rules and Regulations pertaining to the Fee Structure for Licensing, Laboratory and Administrative Services provided by the Department of Health scheduled for Thursday, March 24, 2016 at 1:00 P.M. in the auditorium of the Department of Health.

Motion by Councilor David J. Place. Seconded by Councilor Michelle

D. Bouchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

16-065 VOTED to receive and file the tax treaty and agreement between the Town of Burrillville and Ocean State Power LLC with respect to Ocean State Power Phase III.

Motion by Councilor David J. Place. Seconded by Councilor Kimberly Brissette Brown. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

16-066 VOTED to receive and file the settlement agreement by and between Ocean State Power LLC and the Town of Burrillville.

Motion by Councilor Nancy F. Binns. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

11. VOTED to receive reports a through x:

a) Animal Control Officer: Report of January 2016

b) Board of Canvassers: No report

c) B-PAC: No report

d) Budget Board: Meetings of January 14, 20, 21 & 28 and February 4, 2016

e) Building Official: Report of January 2016

f) Burrillville Extended Care Board of Directors: Meeting of November 3, 2015

g) Burrillville Extended Care: No report

h) Charter Review Commission: Meetings of December 16, 2015, and January 7 and February 3, 2016

i) Conservation Commission: Meeting of December 10, 2015

j) Emergency Management Agency: No report

k) FinanceDepartment Treasurer and Tax Collector: Reports of January 2016

l) Housing Authority: Meetings of January 13 & 27, 2016

m) Information Systems Department: Report of February 2016

n) Jesse M. Smith Library Board of Trustees: Meetings of December 10 & 22, 2015 and January 14, 2016

o) Ordinance Subcommittee: No report

p) Personnel Board: Meetings of December 10, 2015 and January 12, 2016

q) Planning Board/Town Planner: Meeting of January 4, 2016

r) Police Department: Report of January 2016

s) Public Works: No report

t) Recreation Commission: Meeting of December 14, 2015

u) Redevelopment Agency: No report

v) School Committee: Meeting of January 12, 2016

w) Screening Subcommittee: Meetings of December 10, 2015, and January 21, 2016

x) Sewer Commission: Meetings of November 10 and December 8, 2015

Motion by Councilor Nancy F. Binns. Seconded by Councilor Michelle D. Bouchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

12. Additional New Business: None

13. VOTED to adjourn at 7:36 P.M.

Motion by Councilor David J. Place. Seconded by Councilor Nancy F. Binns. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown and David J. Place. Councilor Donald A. Fox was excused.

The meeting was recorded.

Louise R. Phaneuf, Town Clerk